



**Autism New Zealand Inc.**  
Including Asperger Syndrome and Related Disorders



## Nomination Form 2011

Nominations for the National Board of Autism New Zealand are now called for as advertised in the National Newsletter on 1 June 2011.

Nominations as prescribed below must be faxed or mailed to:

The Chief Executive  
Autism New Zealand Inc  
PO Box 12599  
Wellington 6144

Or scanned and emailed to [Alison.molloy@autismnz.org.nz](mailto:Alison.molloy@autismnz.org.nz) no later than 5pm, 30 June 2011

The nominator, nominee and seconder must be current members of Autism New Zealand Inc

### National Board Member Nomination

I \_\_\_\_\_ (Proposer) nominate \_\_\_\_\_  
For the National Board of Autism NZ Incorporated.

I accept this nomination

Full Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

Proposer Name \_\_\_\_\_ Signature \_\_\_\_\_

Secunder Name \_\_\_\_\_ Signature \_\_\_\_\_

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## **JOB DESCRIPTION**

**POSITION** National Board Member

**RESPONSIBLE TO** The President of Autism New Zealand Inc and other Board Members

### **PRIMARY OBJECTIVE**

To promote the work of Autism New Zealand Inc, and to support parents/whanau and caregivers of children, adolescents and adults with Autism, Asperger Syndrome and other related disorders.

### **KEY TASKS**

1. To develop the overarching strategy and direction for the organisation
2. To act collaboratively to ensure good governance of the organisation
3. To work as one of a team of elected board members
4. To contribute towards the growth and development of Autism New Zealand Inc.
5. To employ the Chief Executive and oversee his/her delegated authority.

### **CONDITIONS OF APPOINTMENT**

1. To support Autism New Zealand Inc's philosophy and policies
2. To attend all board meetings generally held face to face at least 5 times per year in the weekend. Other Board meetings are held via conference call.
3. To take responsibility for delegated tasks.

### **COSTS**

- An annual fee of \$500 is paid to each Board member. This is generally subject to withholding tax
- Reimbursement of phone and other expenses incurred in the cause of Autism New Zealand Inc's business.
- Travel, accommodation and reasonable meal expenses are met by Autism New Zealand.